

Dear [Name],

I am writing to seek your approval to attend the **2026 Action-Based Learning Summit**, taking place on [event dates] in [location]. This nationally recognized professional learning event is grounded in **neuroscience, movement-based instruction, and whole-child development**, and directly aligns with our **school/district** priorities related to **academic achievement, student engagement, behavior support, and staff effectiveness**.

The ABL Summit is a 3-day, evidence-based professional learning experience focused on translating brain science into **immediately applicable classroom and schoolwide strategies**. Sessions emphasize improving focus, memory, self-regulation, classroom climate, and learning readiness—outcomes that directly support our goals around [insert initiative i.e., improving **student outcomes**].

Key areas of learning that will directly benefit our campus include:

- **Neuroscience-Based Instructional Strategies**
Practical applications of the science of learning, including the *12 Foundations of Learning Readiness*, to improve attention, memory retention, and academic performance.
- **Student Engagement, Behavior, and Classroom Management**
Brain-friendly classroom management techniques that proactively reduce behavior issues, increase on-task behavior, and support positive learning environments.
- **Support for Diverse Learners and At-Risk Students**
Strategies designed to support students impacted by stress, anxiety, disengagement, or learning gaps—aligning with MTSS, trauma-informed practices, and student initiatives.
- **Immediate Classroom and Schoolwide Implementation**
Ready-to-use movement-based academic activities, brain boosters, and engagement strategies that can be implemented immediately across grade levels and content areas.
- **School Culture and Staff Alignment**
Tools to strengthen classroom cohesion, staff consistency, and schoolwide instructional alignment through purposeful movement and active learning.

This summit represents a **high-return investment** in professional learning. The strategies shared are no-cost, sustainable, and designed to improve **academic outcomes, student behavior, attendance, and overall school climate**. Upon returning, I will share key takeaways and implementation strategies with colleagues through [PLC sharing, grade-level meetings, professional learning sessions, etc.] to ensure the learning benefits extend beyond my individual participation.

Attending the 2026 Action-Based Learning Summit will directly support our efforts to create **engaging, student-centered, and brain-compatible learning environments** while equipping staff with practical tools that positively impact both students and teachers.

Thank you for your consideration of this request. I would welcome the opportunity to discuss how this learning aligns with our school and district priorities.

Sincerely,

[Your Name]

[Your Title / Grade Level / Department]

[School / District Name]